



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT**  
**435 Hillcrest Avenue Pacific Grove, CA 93950**

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January 6, 2023

**NOTICE OF ITINERANT CLASSIFIED VACANCY**

**QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW**

**POSITION:** Paraprofessional ~ Special Education  
Pacific Grove Unified School District – Itinerant  
Bilingual applicants preferred

**HOURS:** 6.5 hours per day 5 days per week 8:30am-3:30pm (includes a 30 min unpaid meal period)  
hours may vary and are dependent upon the program need  
180 Day work calendar

*We are continuing to add to our team of paraprofessionals to support the needs of students with disabilities across the school district. The assignments are non-campus specific and subject to change depending on enrollment and the needs of the students.*

**SALARY:** Range 37: Ranges from \$ 25.78 - \$ 32.95 per hour

**EFFECTIVE:** ASAP

**DESCRIPTION:** Under the direction and supervision of the Director of Student Services, and supervision of the Principal and assigned classroom teacher, Paraprofessionals, Special Needs work as a member of a team to support students with varying types and severity of disabilities. Paraprofessionals support students with behavioral and instructional needs in the areas of academics, social skills, self -help skills, independence skills and other activities of daily living. The Paraprofessional, Special Needs shall assist in classroom preparation, monitor and provide documentation of the student’s daily performance, assist with student’s personal hygiene, and assist the classroom teacher with various school events. Paraprofessionals may be directed to support different students or classrooms throughout the school year based on the needs of the students.

**EDUCATION & EXPERIENCE:**

- Any combination of education and/or experience that would demonstrate possession of the knowledge and abilities listed herein.
- Associates Degree, Bachelor’s Degree or pass CBEST
- 30 day substitute credential highly desirable
- Additional coursework related to this position such as education, psychology, child development, classroom behavior management and/or Early Childhood Education
- Specialized training in areas of assignment (e.g.: applied behavioral analysis, crisis intervention techniques)

**DEADLINE: Open until filled. Interviews may be conducted as applications are received.**

*A district written test is required for this position. Only those applicants with a complete application packet & meeting the job description qualifications will be invited to test. Test Date is to be determined. Only those applicants that pass the written test will be invited to interview.*

**APPLICATION:** Please apply through [www.edjoin.org](http://www.edjoin.org):

**Pacific Grove Unified School District**  
Human Resource Department  
Billie Mankey, Director II, Human Resources  
435 Hillcrest Avenue  
Pacific Grove, CA 93950.  
PHONE: 831-646-6507 FAX: 831-646-6527  
District website: [www.pgusd.org](http://www.pgusd.org)

A complete application package includes: a cover letter, current résumé,  
Application and 3 current (within last year) letters of recommendation.